

Application for Degree or Certificate Award

This form should be submitted to the Enrollment Services Office ***immediately after you register for the final*** FALL or SPRING semester in which you will be completing your graduation requirements. Students must clear all financial obligations before degree-posted transcripts and the diploma will be mailed. We will send your degree audit information to your myBlackHawk email only.

PDF Instructions: Complete the form and save it to your desktop. Then, attach it to an email and send to registrar@bhc.edu.

First Name: _____	Middle Name: _____	Last Name: _____	ID Number: _____
**Please PRINT your name the way you want it to appear on your diploma.			
Address for diploma mailing: _____			
City: _____		State: _____	Zip: _____
Phone: _____		myBlackHawk Email: _____@mymail.bhc.edu	
Hometown (if different from address): _____		Personal Email: _____	

COMMENCEMENT CEREMONY PARTICIPATION - \$20.00

☐ I DO ☐ I DO NOT

Plan to attend the ceremony at 7:00pm on:

☐ Thursday, May 16, 2024 for QC Campus, or

☐ Friday, May 17, 2024 for East Campus.

If attending, please indicate your height and weight below, and a cap and gown will be ordered for you to pick up the week of the commencement ceremony. **There is a non-refundable fee of \$20 ceremony participation.**

Height _____ Weight _____

Expected date of completion (check one)

☐ Fall 2023 ☐ Spring 2024 ☐ Summer 2024

List all other colleges attended: _____

Did you attend BHC before Spring 1992?

☐ Yes ☐ No

CHECK DEGREE/CERTIFICATE

Check ONLY one – use a separate application for each award.

- ☐ Associate in Arts Degree (AA)
- ☐ Associate in Science Degree (AS)
- ☐ Associate in Fine Arts (AFA)
- ☐ Associate in Liberal Studies (ALS)
Requires specified Degree plan - see ALS advisor
- ☐ Associate in Applied Science - Career-oriented Degree (AAS)
List program _____
- ☐ Associate in Applied Science - (GOTS)
General Occupational & Technical Studies-See Advisor for Planning Sheet
- ☐ Certificate (CERT)
List Major _____

Organizations Recognized in the Commencement Program

Check the organization(s) of which you are a member. If your membership status changes after submitting this application, it is YOUR responsibility to contact Enrollment Services to ensure that it is included in the program.

- ☐ Academic All-American
- ☐ All-USA Community College Academic Team Nominee
- ☐ Alpha Beta Gamma
- ☐ Black Hawk Honors Program Graduate
- ☐ Distinguished Academic All-American
- ☐ Psi Beta
- ☐ Phi Theta Kappa
- ☐ Sigma Kappa Delta
- ☐ Veteran or currently serving in military

*By signing this document, I understand that selecting to participate in the commencement ceremony means that my account will be charged \$20.00, which is **non-refundable once gowns are ordered**, and that payment is due in order to obtain my final degree or certificate. * I understand my name will not appear in the ceremony program if this application is turned in after March 15, 2024.*

Diplomas are mailed within 8 weeks after end of the term.

Student Signature _____

Date _____